



Ozarks Medical Center

The Right Care, Right Here

INFORMATION			
Position: Physician's Assistant		Reports to:	
Department:		Reviewed Date:	
Status:	<input type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt	Job Code:	9067
GENERAL SUMMARY: what is the purpose of this position?			
Assesses and plans for direct patient care, and provides leadership within the clinic in association with supervising physician. Responsible and accountable for the care given to the patient and for the decisions regarding tasks delegated to licensed and non-licensed personnel. Responsible for adhering to all standards of patient care. Oversees laboratory procedures and phlebotomy in the medical clinic setting. Responsible and accountable to know and understand OMC's vision, mission, values, standards and policies and procedures.			
Age Groups served:	<ul style="list-style-type: none"> • Infant • Child • Adolescent 	<ul style="list-style-type: none"> • Adult • Geriatric 	
Driving Requirements:	<ul style="list-style-type: none"> • N/A 		
Knowledge and Experience Requirements:	<ul style="list-style-type: none"> • Must have good organizational skills, good office skills and ability to deal courteously and effectively with providers, patients, vendors, and other health care workers • Two plus years prior medical office experience • Computer skills equivalent to one year on-the-job training 		
Education Level:	<ul style="list-style-type: none"> • Graduate of an accredited Physician Assistant program 		
Licenses and/or Certifications Required:	<ul style="list-style-type: none"> • Annual tuberculosis skin test • Annual net learning • NCCPA certified. • BLS • Employee is responsible for timely renewal of licenses and certifications 		
Communication:	<ul style="list-style-type: none"> • Must have the ability to communicate effectively, written and verbally 		
Mental Effort:	<ul style="list-style-type: none"> • Concentration/Intensity-high (includes prolonged mental effort with limited opportunity for break) • Memory-high (Taking into consideration the amount and type of information) • Complexity of decision making and time pressure of decision making-high 		
Working Conditions:	<ul style="list-style-type: none"> • Overtime/Extended work hours-Small amount • On Call/Call Back-None 		
Sensory Requirements:	<input checked="" type="checkbox"/> See <input checked="" type="checkbox"/> Distinguish Colors <input checked="" type="checkbox"/> Hear <input type="checkbox"/> Smell <input type="checkbox"/> Taste <input checked="" type="checkbox"/> Sense of Touch		
Physical Effort:	<ul style="list-style-type: none"> • Light Work-Frequently (2/3 time) Exerting up to 20 pounds of force occasionally and/or 10- 20 pounds of force frequently to move objects • Medium Work-Occasionally (1/3 time) Exerting 20- 50 pounds of force occasionally 		
Equipment Used:	<ul style="list-style-type: none"> • Standard office equipment, computer hardware and software, various lab equipment, vital sign machine, weight scale, x-ray machine, O2 regulator, cast saw, nebulizer, hyfercator, Defibrillator 		